

# SUBSTITUTE TEACHER TRAINING



Complete this full-day training and receive your Trained Substitute Teacher Certificate

**Virtual Training**

Thursday, March 23, 2023

**Click on Session Date to Register**

**or visit:  
[bit.ly/CESA5Teach](https://bit.ly/CESA5Teach)**

**In-Person Trainings**

Thursday, February 23, 2023

Tuesday, May 9, 2023

\*Participants will use the completion certificate to apply for the Wisconsin DPI Short-Term Substitute Teacher License. Wisconsin DPI is the final licensing authority.\*

## Topics will include:

- Discipline/classroom management techniques
- Important health and safety information
- Expectations from the classroom teacher
- Special education concerns
- Technology training
- Sample emergency lesson plans
- Networking and questions from participants
- Identify and understand the professional responsibilities and roles of the substitute teacher
- Prepare and conduct a lesson
- Understand the legal responsibilities of a substitute teacher
- Use and demonstrate appropriate communication protocols and procedures during the school day

## Registration Fee:

\$130 per person

Participants are required to have an Associate's or Bachelor's degree from an accredited Institution of Higher Education.



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